

## *HBHS Class of '76 Reunion Comm. Agenda for Monday, Aug. 01, 2016*

**Location:** Home of Lisa Crunk Kemp, Huntington Beach, CA

**Time:** Mon., August 01, 2016, 6:30 p.m.

### **Approval of agenda**

### **OLD BUSINESS**

#### **Reunion Finances**

Our venue, Meadowlark Golf Club, was paid on 29 July with Check #9990 for \$6,062.30; this, combined with the previous deposit of \$500, met our total balance due of \$6,562.30. As of 01 August, Check #9990 has not yet cleared our Chase Bank account.

Our contractors were paid in cash on 30 July at the event:

\$225.00 to employees of Russ Namahoe for photobooth and computer services

\$150.00 to Tim Young for deejay services.

- Available Funds [Chase Bank plus PayPal plus petty cash]: **\$1100.77**
- **\$540.77 [Chase account, after Check #9990]**
- **\$170.00 [pending check fr. attendee]**
- **\$390.00 [petty cash]**

Chase Bank Reunion Account Balance (2016AUG01): **\$540.77 [\$6,603.07 - \$6,062.30]**

Check deposits at door, 30 July: \$85 fr. Mike Kiralla; \$170 fr. Gail Fezell Courtney

[Pending check #9990: \$6,062.30 to Meadowlark]

Undeposited checks: **\$170 [est./claimed]**

\$170 [est./claimed] fr. attendee

Petty Cash: **\$390.00**

PayPal Reunion Account Balance: **\$0**

[\*PayPal balance of \$169.84 transferred to Chase Acct. 30 July]

### **Wrap-up and Assessment of Our 40th Reunion**

- What went right? What could we have done better? Lessons learned...
- Next reunion year: 45th? 50th?

### **Preliminary Financial Report**

- Payments: Meadowlark (\$6,062.30); Russ Namahoe (\$225.00); Tim Young (\$150.00).
- Accounts Payable: Chris Andrada; Cristy Clouse; Lynn Maxwell; Doug Bradley.
- Final financial report

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**Contact List for Future Reunions**

- Review of contact list
- Archiving of records